

# TULSA AREA CLEAN CITIES

*a new energy for a new tomorrow*



## Memorandum of Understanding

### Introduction

#### Background

The U.S. Department of Energy's Clean Cities program is a voluntary, locally based, government and private industry partnership whose goal is to expand the use of alternatives to gasoline and diesel fuel, accelerate the deployment of alternative fuel vehicles and build a local alternative fuel infrastructure.

The Clean Cities program supports the Energy Policy Act of 1992 and the Clean Air Act and its 1990 Amendments, seeks to reduce national dependence on imported oil, and promotes the creation of commercial opportunities, new jobs and new businesses in the alternative fuels industry.

Since its 1997 designation, Tulsa Area Clean Cities' partners and stakeholders have consistently sought to advance alternative fuel technology and the deployment of alternative fuel vehicles. The program is a catalyst for economic development in the region. The relationship all partners and stakeholders maintain is one that advances not only U.S. Department of Energy goals, but also Oklahoma commerce and economic development goals.

#### Purpose

The purpose of this Memorandum of Understanding (MOU) is to set forth the agreements, respective responsibilities, and procedures necessary to carry out the objectives of the Tulsa Area Clean Cities Coalition, which is to accelerate the introduction and expand the use of alternative fuels, alternative fuel vehicles, idle reduction technologies, hybrids and fuel efficiency.

#### Policy

Signatories under this MOU undertake their best efforts to achieve the specific goals and objectives set forth in the program plan.

#### Goals, Objectives, and Management Guidelines

The federal, state, municipal, friends, and private stakeholders of the Tulsa Area Clean Cities Coalition join in this Memorandum of Understanding to accomplish the following goals and objectives:

#### Goals

- Support the mandates and tenets of the Energy Policy Act of 1992 and the Clean Air Act and Amendments of 1990
- Reduce dependence on foreign oil by facilitating the creation of local markets for domestically produced, clean-burning alternative fuels
- Work towards cleaning the air in the Tulsa Area Clean Cities region by complying with the Environmental Protection Agency's national ambient air quality standards

- Increase the acquisition and utilization of OEM (original equipment manufacturer) alternative fuel vehicles; support regulated fleets; facilitate alternative fuel vehicle production and fleet conversion
- Develop and expand the local alternative fuel infrastructure, and AFV maintenance and service industries
- Promote Tulsa Area Clean Cities program goals and national Clean Cities goals through comprehensive community education, public relations and marketing outreach
- Reduce fleet operation costs and to remain, as a coalition, fuel neutral throughout the process

### **Objectives**

- Identify and develop public and private alternative fuel niche market opportunities within the region
- Pursue both large- and small-scale alternative fuel projects that are supported by local government and that fit into the community's overall planning
- Seek public and private funding opportunities to facilitate alternative fuel projects
- Enhance federal and state EPA Act compliance activities
- Support and where possible, to initiate national and local legislation that strengthens opportunities to develop and expand alternative fuel markets.

### **Tulsa Area Clean Cities Responsibilities**

- Coordinate and document coalition activities
- Maintain a database of stakeholders, community fleets, AFVs, and infrastructure
- Maintain confidentiality of proprietary information
- Coordinate training sessions, technical events, fleet manager workshops, public outreach, and media campaigns.
- Coordination of meetings and reporting on coalition activities.
- Provide the most up-to-date information on funding opportunities & incentives, legislation & regulations; alternative fuel vehicle technologies and availability, infrastructure development, safety, and other relevant topics are discussed at our meetings and in our publications.
- Facilitate private public partnerships to aid in the reduction of our dependence on imported oil and improvement of our regional air pollution from vehicle emissions.
- Assist stakeholders and other local businesses and public entities with fleet planning.
- Work with DOE Regional Support Offices to report coalition activities, progress, concerns, issues, etc.
- Provide assistance in public education activities
- Recruitment and retention of stakeholders
- Represent Clean Cities and the coalition at other local functions and DOE events

### **Stakeholder Responsibilities**

Signatories to this document agree to fulfill their voluntary commitments to the Tulsa Area Clean Cities program by adhering to the following responsibilities:

- Support and participate in the efforts of the Tulsa Area Cities Coalition to increase the use of alternative fuel vehicles in the region.
- Participate in annual survey.
- Pay dues based on coalition dues membership structure.
- Assist with recruitment of new stakeholders.

## Administration

### Amendment and Termination

This MOU may be amended or terminated by the mutual written agreement between Tulsa Area Clean Cities and signatories. Signatories may terminate individual participation with 30-days written notice.

This MOU assumes that the Stakeholder is following all applicable local, state, and federal statutes, laws, and regulations governing the alternative fuel industry in which the stakeholder is active. If Tulsa Area Clean Cities learns of violations of applicable statutes, laws, and regulations, we reserve the right to terminate this MOU, upon notice giving the stakeholder an opportunity to state why such action should not be taken. Dues are nonrefundable.

### Effective Date

This MOU shall become effective upon the date of signature and shall remain in effect for a period of one year, and shall be unilaterally extended upon receipt of annual dues payment. In the case of INCOG member governments, this MOU shall remain in effect until we receive written notice of amendment or termination.

**Signed:** Please print, sign, and return a scanned copy to [ajaynes@incog.org](mailto:ajaynes@incog.org).

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Company/Organization Name

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Signature

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(Please Print Name)

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Date

**Please return signed MOU to [ajaynes@incog.org](mailto:ajaynes@incog.org), Adriane Jaynes, Tulsa Area Clean Cities Communications Specialist.**

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